

ASB Bill Action Plan

APPENDIX 3

	Action	Owner	Timescales for Completion
Community Trigger Document	<ol style="list-style-type: none"> 1. Research good practice amongst pilot areas 2. Draft Community Trigger document 3. Prepare standard letter of acknowledgement 4. Prepare standard form 5. Circulate draft documents amongst Partners for approval 6. Sign off by PCC 	Gurjit Samra-Rai	April 2014
Light Touch JAG Review	<ol style="list-style-type: none"> 1. Attend all JAGs across the County and Rutland 2. Prepare report with findings and recommendations 3. Present recommendations to LA Chief Executives, CSP Chairs and JAG Chairs for approval 4. Amend JAG Minimum Standards and Terms of Reference 5. Ensure all JAGs are briefed 	Gurjit Samra-Rai	May 2014
Training Plan	<ol style="list-style-type: none"> 1. Establish which officers across the sub region require training in which element of the new legislation 2. Convene a multi agency time limited group to draft training plan including: <ul style="list-style-type: none"> • Theme based locality workshops • Manager briefings • E-learning • Member training 3. Consult on training plan 	Gurjit Samra-Rai	June 2014

	<ol style="list-style-type: none"> 4. Set dates for training to be delivered 5. Work with East Midlands Learning & Development Team to ensure the Police training is relevant to partners 		
Review of Incremental Approach	<ol style="list-style-type: none"> 1. Convene a multi agency group in order to establish if the current process is still fit for purpose 2. Remove procedures and processes which are no longer relevant 3. Add in new Notices, Orders, Injunctions (inc community remedy) 	Gurjit Samra-Rai	July 2014
Review of ASB policies and procedures	<ol style="list-style-type: none"> 1. Partnership agencies to review current policies and procedures to ensure they are fit for purpose in light of the new legislation 2. Review to include back office paperwork 3. Amend documents as required 	All Partner Agencies	August 2014
Communication	<ol style="list-style-type: none"> 1. Prepare a Communication Plan with key messages (managing public expectation) 2. Disseminate Plan across the sub region for local messages to be delivered 	Gurjit Samra-Rai	August 2014
Community Remedy	<ol style="list-style-type: none"> 1. Prepare list of Community Remedy options 2. Consult with the Community and Partner Agencies on the list of options 3. Ensure agencies and communities are aware of the list of options within the Community Remedy document 	Suzanne Houlihan (OPCC)	September 2014
Corporate Briefings	Prepare and deliver briefings for interested staff within	Gurjit Samra-Rai	September 2014

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